



EST. 1946

CIDESCO

THE WORLD STANDARD FOR BEAUTY & SPA THERAPY

CIDESCO Beauty & Spa Management School Application

This document relates to a training establishment applying for accreditation to become a CIDESCO School.

DATE OF APPLICATION: _____ (day/month/year)

NAME OF SCHOOL: _____

ADDRESS OF SCHOOL: _____

TEL: _____ **E-MAIL:** _____

WEBSITE ADDRESS: _____

DATE WHEN SCHOOL WAS ESTABLISHED: _____

DATE SCHOOL STARTED TEACHING: _____

MEMBER OF CIDESCO NATIONAL SECTION: YES / NO

DATE OF JOINING NATIONAL SECTION: _____

NAME OF PERSON RESPONSIBLE FOR THE MANAGEMENT OF THE SCHOOL:

SCHOOL OWNER: _____

COMPANY

INDIVIDUAL

NAME AND POSITION OF PERSON COMPLETING THIS APPLICATION:



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Please ensure the following are enclosed with your application:

A school applying to become an Accredited CIDESCO School must prepare an original and 2 copies of the following documents:

1. Photocopies of the relevant qualification papers of all full-time and part-time teachers and visiting lecturers must be also available at the applying school when it is inspected by the CIDESCO Assessor
2. Floor plan of school premises. Please enclose photocopies of school premises
3. Copy of existing prospectus of the applying school
4. A copy of the school registration/accreditation with local and national authorities
5. Daily register of student attendance details (example)
6. Timetables and hours of each subject currently taught
7. Timetable of hours for the CIDESCO course (on a daily for the whole course)
8. List of learning material used by students
9. Details of school library and other reference materials available to students



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**DETAILS OF TEACHERS AND THEIR QUALIFICATIONS – Listed in order of seniority.
Teacher/s responsible for the CIDESCO Education must be adequately trained and qualified in the subjects they teach.**

Name of Principal _____
Employed since _____
Date of joining the beauty profession _____
Number of hours employed per week _____
Subjects taught _____
CIDESCO Certificate/Diploma (date & number) if applicable _____

Name of responsible teacher _____
Employed since _____
Date of joining the beauty profession _____
Number of hours employed per week _____
Subjects taught _____
Qualifications _____
CIDESCO Certificate/Diploma (date & number) if applicable _____

Name _____
Employed since _____
Date of joining the beauty profession _____
Number of hours employed per week _____
Subjects taught _____
Qualifications _____
CIDESCO Certificate/Diploma (date & number) if applicable _____

Name _____
Employed since _____
Date of joining the beauty profession _____
Number of hours employed per week _____
Subjects taught _____
Qualifications _____
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Visiting Lecturers, subjects taught and hours per week/month

TRAINING HOURS

Course name: _____

Courses dates: Start: _____ Finish: _____

Number of hours per week: _____ Months per course: _____ Total: _____

(For minimum hours please refer to end of this document)

(Inspector use)

Other Qualification/s offered to students: _____

Hours required for this other qualification/s: _____



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We confirm that the school has been established as an independent legal entity and have been actively teaching courses relevant to the application.

We acknowledge that the minimum number of Training hours is 300.

Students cannot be absent more than 10% of the total hours of each subject.

The Application / Inspection Fee of CHF1220.00 is not transferable. Should your application not be approved by the Board of CIDESCO, fifty percent of this fee will be refunded.

We agree to abide by the Rules for CIDESCO Schools and the Code of Ethics.

Please note:

Training towards the first CIDESCO examination cannot commence until CIDESCO has given written approval for probationary training. Only after probationary training has been granted and once the course has been finished can the first CIDESCO examination be conducted. A school must stay on probationary training until they have successfully passed their first examination. A successful examination is deemed successful if the school receives Satisfactory and above in both the theory and the practical examinations. 70% or higher is considered Satisfactory.

Signature of School Owner: _____ Date: _____ (day/month/year)

Please print name _____