



EST. 1946

# CIDESCO

THE WORLD STANDARD FOR BEAUTY & SPA THERAPY

## CIDESCO Nails School Application

This document relates to a training establishment applying for accreditation to become a CIDESCO Nail School.

**DATE OF APPLICATION:** \_\_\_\_\_ (day/month/year)

**NAME OF SCHOOL:** \_\_\_\_\_

**ADDRESS OF SCHOOL:** \_\_\_\_\_

\_\_\_\_\_

**TEL:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**WEBSITE ADDRESS:** \_\_\_\_\_

**DATE WHEN SCHOOL WAS ESTABLISHED:** \_\_\_\_\_

**DATE SCHOOL STARTED TEACHING:** \_\_\_\_\_

**MEMBER OF CIDESCO NATIONAL SECTION: YES / NO**

**DATE OF JOINING NATIONAL SECTION:** \_\_\_\_\_

**NAME OF PERSON RESPONSIBLE FOR THE MANAGEMENT OF THE SCHOOL:**

\_\_\_\_\_

**SCHOOL OWNER:** \_\_\_\_\_

COMPANY

INDIVIDUAL

**NAME AND POSITION OF PERSON COMPLETING THIS APPLICATION:**

\_\_\_\_\_



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## **Please ensure the following are enclosed with your application:**

A school applying to become an Accredited CIDESCO School must prepare original and 2 copies of the following documents. 1 copy is to be sent to CIDESCO (electronically is fine), 1 copy to be kept at the school and 1 copy to be sent to the National Section if there is one.

1. Photocopies of the relevant qualification papers of all full-time and part-time teachers and visiting lecturers must be available at the applying school when it is inspected by the CIDESCO Assessor
2. Plan of the classrooms (practical and theory) showing where running water (hot and cold) is available, electrical sockets, nail desks, windows, etc.
3. Floor plan of school premises showing where toilets, offices, store-rooms, reception etc. are
4. Photographs must be included with the classroom and floor plans
5. Copy of existing prospectus of the applying school, if electronic then the link
6. A copy of the school registration/accreditation with local and national authorities.
7. Daily register of student attendance details (example)
8. Timetables and hours of each subject currently taught
9. Timetable/s for the CIDESCO course (on a daily basis for the whole course)
  - a. Manicure and pedicure (Total Qualification Time: 195; Guided Learning Hours: 155)
  - b. Natural Nail Services (Total Qualification Time: 330; Guided Learning Hours: 265)
  - c. Professional Nail Services (Total Qualification Time: 784; Guided Learning Hours: 655)
10. Name of products used
11. List of learning material used by students
12. Details of school library and other reference materials available to students

All documents must be labelled in English if they are originally not in English



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Inspector use	FURNITURE		
		Quantity	Remarks
	Nail desks	6	Ideally, with 'at source' dust and vapour extraction built into desks. (or separate units)
	Stools	12	
	Desk lamps with natural light	6	
	TEACHING RESOURCES		
	White/blackboard		
	Overhead projectors		
	Slide projectors		
	Video camera		
	Video recorder		
	Anatomical models		
	Wall charts		
	Photocopier		
	Computers		
	Internet		



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Number of students per course (minimum and maximum)				
Number of students per class (minimum and maximum)				
	Minimum required per 12 students	<b>PRACTICAL TRAINING EQUIPMENT AND PRODUCTS</b>		
		<b>COMPULSORY EQUIPMENT AND PRODUCTS</b>		
			Quantity	Remarks
All programs	1	Autoclave or equivalent heat method of sterilization		
All programs		High grade (hospital) level of disinfectant with soaking containers		
All programs	6	Hard surface disinfectants		
All programs	6	Hand sanitizers		
All programs	1	Wash basin with running water		
All programs	6	Pedicure bowl (stand alone or plumbed in)		
All programs	3	'At source' dust and vapour extractors		
All programs	3	Manicure products including spa/luxury products		
All programs	3	Pedicure products incl spa/luxury products		
All programs	2	Heated mitts and heated booties		
All programs	1	Paraffin wax heater plus wax		
All programs	6 litres	Cosmetic acetone		
All programs	12	Pump bottles		
All programs	6	Metal lidded bins		
All programs	6	Soaking bowls		
All programs	400	240 grit nail files (1 per client)		



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All programs	400	180/240 buffers (1 per client)		
All programs	100	White block buffer		
All programs	200	3-way buffers		
All programs	12	Cuticle tool		
All programs	12	Cuticle nippers or scissors		
All programs	6	Nail clippers		
NN, PN	6	UV lamp matching the system chosen		
NN, PN	6 sets	UV Gel Polish system preparation products, base coats, builder gels, top coats		
NN, PN	1	Selection of UV gel polish colours		
NN, PN	6 sets	UV gel enhancement system preparation products, base coats, top coats		
NN, PN	6 sets	UV soft gels + hard gels in clear, pink, opaque (skin tones) and white		
NN, PN	6 boxes	500 tips natural + clear (min contact area)		
NN, PN	3 litres	IPA or system cleanser		
NN, PN	3 boxes	Foil removers		
NN, PN	1	Full range of nail art products (as per syllabus)		
PN	3	At source' dust and vapour extractors (NB each desk could have a built in extractor OR a floor extractor with 2 extractors)		
PN	6 sets	L&P system preparation products (incl Primer if required)		
PN	6 sets	L&P system incl clear, pink, opaque (skin tones) and white		
PN	6 rolls	Sculpting forms		
PN	2	E-files		
PN	4	Variety of e-file bits x2		



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## CIDESCO Nail School Application

### DETAILS OF TEACHERS AND THEIR QUALIFICATION – Listed in order of seniority Teacher/s responsible for Nail training program

**Name of Principal** \_\_\_\_\_  
 Employed since \_\_\_\_\_  
 Date of joining the beauty profession \_\_\_\_\_  
 Number of hours employed per week \_\_\_\_\_  
 Subjects taught \_\_\_\_\_  
 \_\_\_\_\_  
 CIDESCO Certificate/Diploma (date & number) \_\_\_\_\_

**Name of responsible teacher** \_\_\_\_\_  
 Employed since \_\_\_\_\_  
 Date of joining the beauty profession \_\_\_\_\_  
 Number of hours employed per week \_\_\_\_\_  
 Subjects taught \_\_\_\_\_  
 \_\_\_\_\_  
 Qualifications \_\_\_\_\_  
 CIDESCO Certificate/Diploma (date & number) \_\_\_\_\_

**Name** \_\_\_\_\_  
 Employed since \_\_\_\_\_  
 Date of joining the beauty profession \_\_\_\_\_  
 Number of hours employed per week \_\_\_\_\_  
 Subjects taught \_\_\_\_\_  
 \_\_\_\_\_  
 Qualifications \_\_\_\_\_  
 CIDESCO Certificate/Diploma (date & number) \_\_\_\_\_

**Name** \_\_\_\_\_  
 Employed since \_\_\_\_\_  
 Date of joining the beauty profession \_\_\_\_\_  
 Number of hours employed per week \_\_\_\_\_  
 Subjects taught \_\_\_\_\_  
 \_\_\_\_\_  
 Qualifications \_\_\_\_\_  
 CIDESCO Certificate/Diploma (date & number) \_\_\_\_\_

Visiting Lecturers, subjects taught and hours per week/month  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



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## TRAINING HOURS

### Manicure and Pedicure

Course name: \_\_\_\_\_

Courses dates: Start: \_\_\_\_\_ Finish: \_\_\_\_\_

Number of hours per week: \_\_\_\_\_ Months per course: \_\_\_\_\_ Total: \_\_\_\_\_

(Inspector use  )

Other Qualification offered to students: \_\_\_\_\_

Hours required for this other qualification: \_\_\_\_\_

### Natural Nail Services

Course name: \_\_\_\_\_

Courses dates: Start: \_\_\_\_\_ Finish: \_\_\_\_\_

Number of hours per week: \_\_\_\_\_ Months per course: \_\_\_\_\_ Total: \_\_\_\_\_

(Inspector use  )

Other Qualification offered to students: \_\_\_\_\_

Hours required for this other qualification: \_\_\_\_\_

### Professional Nail Services

Course name: \_\_\_\_\_

Courses dates: Start: \_\_\_\_\_ Finish: \_\_\_\_\_

Number of hours per week: \_\_\_\_\_ Months per course: \_\_\_\_\_ Total: \_\_\_\_\_

(Inspector use  )

Other Qualification offered to students: \_\_\_\_\_

Hours required for this other qualification: \_\_\_\_\_

**I agree to abide by the Rules and Regulations for CIDESCO Accredited Nail School, and by the CIDESCO Trademark Rules and by the CIDESCO Code of Ethics.**

**We, the Nail School/Salon, agree to abide by national/local Occupational Health and Safety Regulations**

**We, the Nail School/Salon, maintain appropriate insurance for our premises and facilities and clients.**

Signature of Salon Owner: \_\_\_\_\_

Please print: \_\_\_\_\_

Date: \_\_\_\_\_ (day/mth/yr)