



EST. 1946

CIDESCO

THE WORLD STANDARD FOR BEAUTY & SPA THERAPY

CIDESCO School Application

This document relates to a training establishment applying for accreditation to become a CIDESCO School.

DATE OF APPLICATION: _____ (day/month/year)

NAME OF SCHOOL: _____

ADDRESS OF SCHOOL: _____

TEL: _____ **E-MAIL:** _____

WEBSITE ADDRESS: _____

DATE WHEN SCHOOL WAS ESTABLISHED: _____

DATE SCHOOL STARTED TEACHING: _____

MEMBER OF CIDESCO NATIONAL SECTION: YES / NO

DATE OF JOINING NATIONAL SECTION: _____

NAME OF PERSON RESPONSIBLE FOR THE MANAGEMENT OF THE SCHOOL:

SCHOOL OWNER: _____

COMPANY

INDIVIDUAL

NAME AND POSITION OF PERSON COMPLETING THIS APPLICATION:



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Please ensure the following are enclosed with your application:

A school applying to become an Accredited CIDESCO School must prepare original and 2 copies of the following documents:

1. Name and title of the person responsible for the management of the applying school (if different from page 1)
2. Photocopies of the relevant qualification papers of all full-time and part-time teachers and visiting lecturers must be available at the applying school when it is inspected by the CIDESCO Assessor
3. Plan of the classrooms showing where running water (hot and cold) is available, electrical sockets, toilets, offices, store-rooms, windows, etc. (Photographs must be included with the plans)
4. Floor plan of school premises
5. Copy of existing prospectus of the applying school
6. A copy of the school registration/accreditation with local and national authorities.
7. Daily register of student attendance details (example)
8. Timetables and hours of each subject currently taught
9. Timetable of hours for the CIDESCO course (on a daily basis for the whole course)
10. Name of products used (minimum of 2 brands) one of which must be international
11. List of learning material used by students
12. Details of school library and other reference materials available to students



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Inspector use	FURNITURE		
		Quantity	Remarks
	Couches (suitable for face and body treatments, 6 couches per 12 students are compulsory)		
	Facial chairs		
	Stools		
	Trolleys		
TEACHING RESOURCES			
	White/blackboard		
	Overhead projectors		
	Slide projectors		
	Video camera		
	Video recorder		
	Anatomical models		
	Wall charts		
	Photocopier		
	Computers		
	Internet		



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DETAILS OF TEACHERS AND THEIR QUALIFICATION – Listed in order of seniority
Teacher/s responsible for the CIDESCO Education must be adequately trained and qualified in the subjects they teach.

Name of Principal _____
 Employed since _____
 Date of joining the beauty profession _____
 Number of hours employed per week _____
 Subjects taught _____

 CIDESCO Certificate/Diploma (date & number) _____

Name of responsible teacher _____
 Employed since _____
 Date of joining the beauty profession _____
 Number of hours employed per week _____
 Subjects taught _____

 Qualifications _____
 CIDESCO Certificate/Diploma (date & number) _____

Name _____
 Employed since _____
 Date of joining the beauty profession _____
 Number of hours employed per week _____
 Subjects taught _____

 Qualifications _____
 CIDESCO Certificate/Diploma (date & number) _____

Name _____
 Employed since _____
 Date of joining the beauty profession _____
 Number of hours employed per week _____
 Subjects taught _____

 Qualifications _____
 CIDESCO Certificate/Diploma (date & number) _____



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Name _____

Employed since _____

Date of joining the beauty profession _____

Number of hours employed per week _____

Subjects taught _____

Qualifications _____

CIDESCO Certificate/Diploma (date & number) _____

Name _____

Employed since _____

Date of joining the beauty profession _____

Number of hours employed per week _____

Subjects taught _____

Qualifications _____

CIDESCO Certificate/Diploma (date & number) _____

Name _____

Employed since _____

Date of joining the beauty profession _____

Number of hours employed per week _____

Subjects taught _____

Qualifications _____

CIDESCO Certificate/Diploma (date & number) _____

Name _____

Employed since _____

Date of joining the beauty profession _____

Number of hours employed per week _____

Subjects taught _____

Qualifications _____

CIDESCO Certificate/Diploma (date & number) _____

Visiting Lecturers, subjects taught and hours per week/month



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TRAINING HOURS

Beauty Therapy

Course name: _____

Courses dates: Start: _____ Finish: _____

Number of hours per week: _____ Months per course: _____ Total: _____

(For minimum hours please refer to end of this document)

(Inspector use)

Other Qualification offered to students: _____

Hours required for this other qualification: _____

Aesthetics

Course name: _____

Courses dates: Start: _____ Finish: _____

Number of hours per week: _____ Months per course: _____ Total: _____

(For minimum hours please refer to end of this document)

(Inspector use)

Other Qualification offered to students: _____

Hours required for this other qualification: _____

Skin Care

Course name: _____

Courses dates: Start: _____ Finish: _____

Number of hours per week: _____ Months per course: _____ Total: _____

(For minimum hours please refer to end of this document)

(Inspector use)

Other Qualification offered to students: _____

Hours required for this other qualification: _____

Body Therapy

Course name: _____

Courses dates: Start: _____ Finish: _____

Number of hours per week: _____ Months per course: _____ Total: _____

(For minimum hours please refer to end of this document)

(Inspector use)

Other Qualification offered to students: _____

Hours required for this other qualification: _____

For Beauty Therapy please go to page 7

For Skin Care please go to page 9

For Aesthetics please go to page 9

For Body Therapy please go to page 10



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CIDESCO School Application

Beauty Therapy Diploma school application

Number of students per course (minimum and maximum)				
Number of students per class (minimum and maximum)				
Inspector use	Minimum required per 12 students	PRACTICAL TRAINING EQUIPMENT		
		COMPULSORY ELECTRICAL EQUIPMENT		
			Quantity	Remarks
	1	Autoclave or equivalent heat method of sterilization		
	3	Vaporizer (steam) with or without ozone		
	2	High Frequency units		
	2	Galvanic units (for Desincrustation and Iontophoreses skin care)		
	2	Galvanic units for body treatment		
	2	Electrical Muscle Stimulation – Faradic type of units for face and body treatments		
	2	Vacuum Suction units (for face and body)		
	2	Mechanical massager (G5 or other similar equipment)		
	1	Infrared lamp		
		1 Magnifying lamp per 2 stations		
	3	Wax heaters for hot wax		
	3	Wax heaters for strip wax		
	2	Mechanical Brush Cleanse units		
		Non-electrical items for pedicure and manicure		



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Inspector use	PRACTICAL TRAINING EQUIPMENT		
	The following equipment is recommended but not compulsory		
		Quantity	Remarks
	Electrical Epilation units		
	Interferential current unit		
	Micro-current		
	IPL, laser		
	Ultrasound		
	Micro-dermabrasion		
	Endermology		
	Paraffin wax heater		
	Sauna / Steam cabinet		
	Hot towel steam cabinet		
	Sanitisation equipment		
	Ultra-violet lamps		
	Hydrotherapy equipment		



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CIDESCO School Application

Skin care OR Aesthetics Certificate school application

Number of students per course (minimum and maximum)			
Number of students per class (minimum and maximum)			
Inspector use	Minimum required per 12 students	PRACTICAL TRAINING EQUIPMENT	
		COMPULSORY ELECTRICAL EQUIPMENT	
		Quantity	Remarks
	1	Autoclave or equivalent heat method of sterilization	
	3	Vaporizer (steam) with or without ozone	
	2	High Frequency units	
	2	Galvanic units (for Desincrustation and Iontophoresis skin care)	
	2	Electrical Muscle Stimulation – Faradic type of units for facial treatments	
	2	Vacuum Suction units for facial treatments	
		1 Magnifying lamp per 2 stations	
	2	Mechanical Brush Cleanse units	
	3	Wax heaters for hot wax	
	3	Wax heaters for strip wax	
		Non-electrical items for pedicure and manicure (only for Aesthetics)	
		The following equipment is recommended but not compulsory	
		Micro-dermabrasion	
		Interferential current unit	
		IPL, Laser	
		Micro-current	
		Ultrasound	
		Paraffin wax heater	
		Hot towel steam cabinet	
		Sanitation equipment	
		Endermology	



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CIDESCO School Application

Body Therapy Certificate school application

Number of students per course (minimum and maximum)				
Number of students per class (minimum and maximum)				
Inspector use	Minimum required per 12 students	PRACTICAL TRAINING EQUIPMENT		
		COMPULSORY ELECTRICAL EQUIPMENT		
			Quantity	Remarks
	1	Autoclave or equivalent heat method of sterilization		
	2	Galvanic units for body treatment		
	2	Electrical Muscle Stimulation – Faradic type of units for body treatments		
	2	Vacuum Suction units for body treatments		
	2	Mechanical massager (G5 or other similar equipment)		
	1	Infrared lamp		
The following equipment is recommended but not compulsory				
		Electrical Epilation units		
		Interferential current unit		
		Micro-current		
		IPL, laser		
		Ultrasound		
		Endermology / Radio Frequency (RF)		
		Sauna / Steam cabinet		
		Hot towel steam cabinet		
		Sanitation equipment		
		Ultra-violet lamps		
		Hydrotherapy equipment		



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We confirm that the school has been established as an independent legal entity and have been actively teaching relevant courses to the application including electrical equipment as listed on the official CIDESCO School Application Form before applying.

We acknowledge that the minimum number of Training hours is:

Beauty Therapy Diploma: Minimum 1200 hours.

Aesthetics Certificate: Minimum 800 hours.

Skin Care Certificate: Minimum 730 hours.

Body Therapy Certificate: Minimum 565 hours.

Students cannot be absent more than 10% of the total hours of each subject.

The Application / Inspection Fee of CHF 1185.00 is not transferable. Should your application not be approved by the Board of CIDESCO, fifty percent of this fee will be refunded.

We agree to abide by the Rules for CIDESCO Schools and the Code of Ethics.

Please note:

Training towards the first CIDESCO examination cannot commence until CIDESCO has given written approval for probationary training. Only after probationary training has been granted but not less than a full school year of probationary status can the first CIDESCO examination be conducted. A school must stay on probationary training until they have successfully passed their first examination. A successful examination is deemed successful if the school receives Satisfactory and above in both the theory and the practical examinations. 70% or higher is considered Satisfactory.

Signature of School Owner: _____ Date: _____ (day/month/year)

Please print _____