



EST. 1946

# CIDESCO

THE WORLD STANDARD FOR BEAUTY & SPA THERAPY

## CIDESCO School Application – MD

This document relates to a training establishment applying for accreditation to become a CIDESCO School.

**DATE OF APPLICATION:** \_\_\_\_\_ (day/month/year)

**NAME OF SCHOOL:** \_\_\_\_\_

**ADDRESS OF SCHOOL:** \_\_\_\_\_

\_\_\_\_\_

**TEL:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**WEBSITE ADDRESS:** \_\_\_\_\_

**DATE WHEN SCHOOL WAS ESTABLISHED:** \_\_\_\_\_

**DATE SCHOOL STARTED TEACHING:** \_\_\_\_\_

**MEMBER OF CIDESCO NATIONAL SECTION: YES / NO**

**DATE OF JOINING NATIONAL SECTION:** \_\_\_\_\_

**NAME OF PERSON RESPONSIBLE FOR THE MANAGEMENT OF THE SCHOOL:**

\_\_\_\_\_

**SCHOOL OWNER:** \_\_\_\_\_

COMPANY

INDIVIDUAL

**NAME AND POSITION OF PERSON COMPLETING THIS APPLICATION:**

\_\_\_\_\_



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**Please ensure the following are enclosed with your application:**

A school applying to become an Accredited CIDESCO School must prepare original and 2 copies of the following documents:

1. Name and title of the person responsible for the management of the applying school (if different from page 1)
2. Photocopies of the relevant qualification papers of all full-time and part-time teachers and visiting lecturers must be available at the applying school when it is inspected by the CIDESCO Assessor
3. Plan of the classrooms showing where running water (hot and cold) is available, electrical sockets, toilets, offices, store-rooms, windows, etc. (Photographs must be included with the plans)
4. Floor plan of school premises
5. Copy of existing prospectus of the applying school
6. A copy of the school registration/accreditation with local and national authorities.
7. Daily register of student attendance details (example)
8. Timetables and hours of each subject currently taught
9. Timetable of hours for the CIDESCO course (on a daily basis for the whole course)
10. Name of products used
11. List of learning material used by students
12. Details of school library and other reference materials available to students



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Inspector use	FURNITURE		
		Quantity	Remarks
	Couches (suitable for face and or body treatments, 6 couches per 12 students are compulsory)		
	Stools		
	Trolleys		
TEACHING RESOURCES			
	White/blackboard		
	Overhead projectors		
	Slide projectors		
	Video camera		
	Video recorder		
	Anatomical models		
	Wall charts		
	Photocopier		
	Computers		
	Internet		



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**DETAILS OF TEACHERS AND THEIR QUALIFICATION – Listed in order of seniority**  
**Teacher/s responsible for the CIDESCO Education must be adequately trained and qualified in the subjects they teach.**

**Name of Principal** \_\_\_\_\_  
Employed since \_\_\_\_\_  
Date of joining the beauty profession \_\_\_\_\_  
Number of hours employed per week \_\_\_\_\_  
Subjects taught \_\_\_\_\_  
\_\_\_\_\_  
CIDESCO Certificate/Diploma (date & number) \_\_\_\_\_

**Name of responsible teacher** \_\_\_\_\_  
Employed since \_\_\_\_\_  
Date of joining the beauty profession \_\_\_\_\_  
Number of hours employed per week \_\_\_\_\_  
Subjects taught \_\_\_\_\_  
\_\_\_\_\_  
Qualifications \_\_\_\_\_  
CIDESCO Certificate/Diploma (date & number) \_\_\_\_\_

**Name** \_\_\_\_\_  
Employed since \_\_\_\_\_  
Date of joining the beauty profession \_\_\_\_\_  
Number of hours employed per week \_\_\_\_\_  
Subjects taught \_\_\_\_\_  
\_\_\_\_\_  
Qualifications \_\_\_\_\_  
CIDESCO Certificate/Diploma (date & number) \_\_\_\_\_

**Name** \_\_\_\_\_  
Employed since \_\_\_\_\_  
Date of joining the beauty profession \_\_\_\_\_  
Number of hours employed per week \_\_\_\_\_  
Subjects taught \_\_\_\_\_  
\_\_\_\_\_  
Qualifications \_\_\_\_\_  
CIDESCO Certificate/Diploma (date & number) \_\_\_\_\_



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**Name** \_\_\_\_\_

Employed since \_\_\_\_\_

Date of joining the beauty profession \_\_\_\_\_

Number of hours employed per week \_\_\_\_\_

Subjects taught \_\_\_\_\_

Qualifications \_\_\_\_\_

CIDESCO Certificate/Diploma (date & number) \_\_\_\_\_

**Name** \_\_\_\_\_

Employed since \_\_\_\_\_

Date of joining the beauty profession \_\_\_\_\_

Number of hours employed per week \_\_\_\_\_

Subjects taught \_\_\_\_\_

Qualifications \_\_\_\_\_

CIDESCO Certificate/Diploma (date & number) \_\_\_\_\_

**Name** \_\_\_\_\_

Employed since \_\_\_\_\_

Date of joining the beauty profession \_\_\_\_\_

Number of hours employed per week \_\_\_\_\_

Subjects taught \_\_\_\_\_

Qualifications \_\_\_\_\_

CIDESCO Certificate/Diploma (date & number) \_\_\_\_\_

**Name** \_\_\_\_\_

Employed since \_\_\_\_\_

Date of joining the beauty profession \_\_\_\_\_

Number of hours employed per week \_\_\_\_\_

Subjects taught \_\_\_\_\_

Qualifications \_\_\_\_\_

CIDESCO Certificate/Diploma (date & number) \_\_\_\_\_

Visiting Lecturers, subjects taught and hours per week/month

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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### TRAINING HOURS

Course name: **Microdermabrasion**

Courses dates: Start: \_\_\_\_\_ Finish: \_\_\_\_\_

Number of hours per week: \_\_\_\_\_ Months per course: \_\_\_\_\_ Total: \_\_\_\_\_

(For minimum hours please refer to end of this document)

(Inspector use  )

Other Qualification offered to students: \_\_\_\_\_

Hours required for this other qualification: \_\_\_\_\_

### COMPULSORY EQUIPMENT LIST

Number of students per course (minimum and maximum)				
Number of students per class (minimum and maximum)				
Inspector use	Minimum required per 10 students	<b>PRACTICAL TRAINING EQUIPMENT</b>		
		<b>COMPULSORY ELECTRICAL EQUIPMENT</b>		
			Quantity	Remarks
	1	Autoclave or equivalent heat method of sterilization		
	4	Microdermabrasion units for face and body		
		1 Magnifying lamp per 2 stations		
		Sanitation equipment (UV cabinet etc.)		
		Chemicals for sterilization		



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We confirm that the school has been established as an independent legal entity and have been actively teaching relevant courses to the application including electrical equipment as listed on the official CIDESCO School Application Form before applying.

We acknowledge that the minimum number of Training hours is:

Microdermabrasion Certificate: 75 hours of Total Qualification Time, out of the 75 TQT 50 hours must be Guided Learning Hours (GLH).

Students cannot be absent more than 10% of the total hours of each subject.

The Application / Inspection Fee of CHF is not transferable. Should your application not be approved by the Board of CIDESCO, fifty percent of this fee will be refunded.

We agree to abide by the Rules for CIDESCO Schools and the Code of Ethics.

Please note:

**Training towards the first CIDESCO examination cannot commence until CIDESCO has given written approval for probationary training.** Only after probationary training has been granted but not less than a full school year of probationary status can the first CIDESCO examination be conducted. A school must stay on probationary training until they have successfully passed their first examination. A successful examination is deemed successful if the school receives Satisfactory and above in both the theory and the practical examinations. 70% or higher is considered Satisfactory.

Signature of School Owner: \_\_\_\_\_ Date: \_\_\_\_\_ (day/month/year)

Please print \_\_\_\_\_