



EST. 1946

CIDESCO

THE WORLD STANDARD FOR BEAUTY & SPA THERAPY

CIDESCO Aromatherapy School Application

This document relates to a training establishment applying for accreditation to become a CIDESCO School.

DATE OF APPLICATION: _____ (day/month/year)

NAME OF SCHOOL: _____

ADDRESS OF SCHOOL: _____

TEL: _____ **E-MAIL:** _____

WEBSITE ADDRESS: _____

DATE WHEN SCHOOL WAS ESTABLISHED: _____

DATE SCHOOL STARTED TEACHING: _____

MEMBER OF CIDESCO NATIONAL SECTION: YES / NO

DATE OF JOINING NATIONAL SECTION: _____

NAME OF PERSON RESPONSIBLE FOR THE MANAGEMENT OF THE SCHOOL:

SCHOOL OWNER: _____

COMPANY

INDIVIDUAL

NAME AND POSITION OF PERSON COMPLETING THIS APPLICATION:



EST. 1946

CIDESCO

THE WORLD STANDARD FOR BEAUTY & SPA THERAPY

CIDESCO Aromatherapy School Application

Please ensure the following are enclosed with your application:

A school applying to become an Accredited CIDESCO Aromatherapy School must prepare original and 2 copies of the following documents:

1. Name and title of the person responsible for the management of the applying school (if different from page 1)
2. Photocopies of the relevant qualification papers of all full-time and part-time teachers and visiting lecturers must be available at the applying school when it is inspected by the CIDESCO Assessor
3. Plan of the classrooms showing where running water (hot and cold) is available, electrical sockets, toilets, offices, store-rooms, windows, etc. (Photographs must be included with the plans)
4. Floor plan of school premises
5. Copy of existing prospectus of the applying school
6. A copy of the school registration/accreditation with local and national authorities.
7. Daily register of student attendance details (example)
8. Timetables and hours of each subject currently taught
9. Timetable of hours for the CIDESCO Aromatherapy course (on a daily basis for the whole course)
10. Name of products used (please refer to the Aromatherapy syllabi for the list of essential oils and carrier oils required)
11. List of learning materials used by students
12. Details of school library and other reference materials available to students



EST. 1946

CIDESCO

THE WORLD STANDARD FOR BEAUTY & SPA THERAPY

CIDESCO Aromatherapy School Application

Inspector use	FURNITURE		
		Quantity	Remarks
	Couches (suitable for face and or body treatments, 6 couches per 12 students are compulsory)		
	Stools		
	Trolleys		
TEACHING RESOURCES			
	White/blackboard		
	Overhead projectors		
	Slide projectors		
	Video camera		
	Video recorder		
	Anatomical models		
	Wall charts		
	Photocopier		
	Computers		
	Internet		



EST. 1946

CIDESCO

THE WORLD STANDARD FOR BEAUTY & SPA THERAPY

CIDESCO Aromatherapy School Application

DETAILS OF TEACHERS AND THEIR QUALIFICATION – Listed in order of seniority
Teacher/s responsible for the CIDESCO Education must be adequately trained and qualified in the subjects they teach.

Name of Principal _____
Employed since _____
Date of joining the beauty profession _____
Number of hours employed per week _____
Subjects taught _____

CIDESCO Certificate/Diploma (date & number) _____

Name of responsible teacher _____
Employed since _____
Date of joining the beauty profession _____
Number of hours employed per week _____
Subjects taught _____

Qualifications _____
CIDESCO Certificate/Diploma (date & number) _____

Name _____
Employed since _____
Date of joining the beauty profession _____
Number of hours employed per week _____
Subjects taught _____

Qualifications _____
CIDESCO Certificate/Diploma (date & number) _____

Name _____
Employed since _____
Date of joining the beauty profession _____
Number of hours employed per week _____
Subjects taught _____

Qualifications _____
CIDESCO Certificate/Diploma (date & number) _____



EST. 1946

CIDESCO

THE WORLD STANDARD FOR BEAUTY & SPA THERAPY

CIDESCO Aromatherapy School Application

Name _____

Employed since _____

Date of joining the beauty profession _____

Number of hours employed per week _____

Subjects taught _____

Qualifications _____

CIDESCO Certificate/Diploma (date & number) _____

Name _____

Employed since _____

Date of joining the beauty profession _____

Number of hours employed per week _____

Subjects taught _____

Qualifications _____

CIDESCO Certificate/Diploma (date & number) _____

Name _____

Employed since _____

Date of joining the beauty profession _____

Number of hours employed per week _____

Subjects taught _____

Qualifications _____

CIDESCO Certificate/Diploma (date & number) _____

Name _____

Employed since _____

Date of joining the beauty profession _____

Number of hours employed per week _____

Subjects taught _____

Qualifications _____

CIDESCO Certificate/Diploma (date & number) _____

Visiting Lecturers, subjects taught and hours per week/month



EST. 1946

CIDESCO

THE WORLD STANDARD FOR BEAUTY & SPA THERAPY

CIDESCO Aromatherapy School Application

TRAINING HOURS

Aromatherapy

Course name: _____

Courses dates: Start: _____ Finish: _____

Number of hours per week: _____ Months per course: _____ Total: _____

(For minimum hours please refer to end of this document)

(Inspector use)

Other Qualification offered to students: _____

Hours required for this other qualification: _____

Number of students per course (minimum and maximum)				
Number of students per class (minimum and maximum)				
Inspector use	Minimum required per 12 students	PRACTICAL TRAINING EQUIPMENT		
		COMPULSORY ELECTRICAL EQUIPMENT		
			Quantity	Remarks
	2	Sterilizer (Autoclave/UV Cabinet Sterilizer/High Heat Sterilizer)		
		1 Magnifying lamp per 2 stations		
	6	Massage or facial tables		
	6	Measuring Cups		
	6	Measuring tools for EO's		
	1	Diffuser		
	1	Set carrier oils as prescribed in syllabus Minimum 6 different carrier oils		
	1	Set Essential oils on prescribed Essential oils list in Syllabi Minimum of 20 different essential oils		
		The following equipment is recommended but not compulsory		
		Hot towel steam cabinet		



EST. 1946

CIDESCO

THE WORLD STANDARD FOR BEAUTY & SPA THERAPY

We confirm that the school has been established as an independent legal entity and have been actively teaching relevant courses to the application including electrical equipment as listed on the official CIDESCO Aromatherapy School Application Form before applying.

We acknowledge that the minimum number of Training hours is:

Aromatherapy Diploma course: 440 hours

Students cannot be absent more than 10% of the total hours of each subject.

The Application / Inspection Fee is not transferable. Should your application not be approved by the Board of CIDESCO, fifty percent of this fee will be refunded.

We agree to abide by the Rules for CIDESCO Schools and the Code of Ethics.

Please note:

Training towards the first CIDESCO examination cannot commence until CIDESCO has given written approval for probationary training. Only after probationary training has been granted but not less than a full school year of probationary status can the first CIDESCO examination be conducted. A school must stay on probationary training until they have successfully passed their first examination. A successful examination is deemed successful if the school receives Satisfactory and above in both the theory and the practical examinations. 70% or higher is considered Satisfactory.

Signature of School Owner: _____ Date: _____ (day/month/year)

Please print _____